



Karnataka State Law University

Navanagar, Hubballi - 580025

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SHORT TERM TENDER NOTIFICATION FOR THE SUPPLY OF VEHICLES ON HIRE BASIS TO THE KARNATAKA STATE LAW UNIVERSITY, NAVANAGAR, HUBBALLI

Introduction:

The Karnataka State Law University has intended to hire vehicles for the purpose of examination and other administrative activities for a period of one year. Hence, the University is inviting tender from the authorised travel agencies/service providers for the supply of vehicles as listed below subject to the terms and conditions as listed in the bid document.

Sl. No	Type of Vehicle (2015 & above model)		For 4 hrs, 40 kms	For 5 hrs, 50 kms	For 8 hrs, 80 kms	For 10 hrs. 100 kms	For extra kms	For extra hrs.	For out of station minimum kms. Per day	Driver Batta out of station
1	Tata Indica	Non-AC								
		AC								
2.	Chevrolet Tavers	Non-AC								
		AC								
3.	Toyota Innova	Non-AC								
		AC								
4.	Tata Indigo	Non-AC								
		AC								
5.	Maruti Suzuki Shift Dezire	Non-AC								
		AC								
6.	Toyota Corolla	Non-AC								
		AC								
7.	Toyota Estate	Non-AC								
		AC								
8.	Tempo Traveller (24 Seats)	Non-AC								
		AC								
9.	Tempo Trax (Canter Goods)	Non-AC								
		AC								
10.	Bus (52 Seats)	Non-AC								
		AC								

- Interested firms/service provider who wish to supply Vehicle on hire basis can float their tender through the e-procurement platform (in the prescribed format) on or before the date as mentioned in the tender document.
- Tender processing fee should be paid electronically to the e-procurement account.
- Certified copies of the relevant documents need to be scanned and uploaded with the tender.
- All the tender documents can be downloaded from the e-procurement portal in the website. <https://eproc.karnataka.gov.in>

Terms and Conditions:

1. The Tenderer shall pay an amount of Rs. 37,500/- as an EMD through NEFT/e-procurement portal.
2. The Tenderer shall ensure credit of tender processing fee and EMD in a single transaction payment in the respective receiving bank accounts of e-procurement on or before last date of Bid submission. In any case if the Tenderer makes part payment it is liable for rejection of tender.
3. Document shall be furnished for having paid Vat, Income Tax and Service tax for the last 3 financial years.
4. The date and time schedule for tender processing is as in the tender document uploaded on e-portal.
5. Scanned copy of PAN card shall be uploaded.
6. The successful tenderer shall execute an agreement on a stamp paper worth Rs.200-00 as per the terms and conditions within one week from the date of communication and before signing an agreement an amount of 5% of the contract sum has to be paid in the form of Demand Draft drawn in favour of Finance Officer, KSLU, Hubballi as a security deposit.
7. The EMD of unsuccessful tenderers will be returned only after execution of an agreement by the successful tenderer in this University.
8. The tenderer shall furnish a Notary Certified certificate about the firm being not black listed by any State/Central Government Departments.
9. The rate quoted by the firm will be valid for one year or until further orders (not allowed for any revision of rate in the middle of the contract period).
10. After opening the financial bid, the Karnataka State Law University is empowered to call for negotiation with the lowest tenderer.

11. The Karnataka State Law University is empowered to exempt any documents of the tenderer if found genuine and not necessary.
12. No advance payment will be made for the orders.
13. Any violation of the above terms and conditions the contract is liable for cancellation.
14. The Karnataka State Law University reserves the right either to accept or reject the tenders without assigning any reason. The decision taken by the Karnataka State Law University in this regard shall be final.
15. Vehicles should have valid permit, insurance and driver license from concerned authority.
16. Hired Vehicle should run in the Karnataka State Law University Jurisdiction or other places as directed by the Registrar, KSLU.
17. Number of vehicles needed will be intimated to the successful tender, one (01) day prior to requirement and sometimes 10 to 20 vehicles may be required at a time for Examination or other works.
18. The bidders shall furnish details of the similar services (at least two years of experience) provided to different firms/ institutions along with satisfactory certificate.
19. The bidder shall furnish the turnover details of the previous three financial years certified from the concerned Chartered Accountant.
20. Required number of vehicles shall be supplied on the specified day /time with expert, authorized drivers.
21. The Rate/Kilometer shall consist all types of expenditures relating to vehicles on hire basis (Fuel /Repair/Insurance/Tax etc.,).
22. The Security Deposit will be forfeited and the agreement will be cancelled, if the supplied vehicles are not in a good condition and the service of the driver is not satisfactory.
23. The meter reading starts from Karnataka State Law University, Navanagar, Hubballi depending on the requirement.
24. The Security Deposit kept by the successful tenderer towards the contract carries no interest.
25. In case, occurrence of any accident, natural calamity and death, the University is not responsible for such eventualities.

Registrar (Administration)
Karnataka State Law University
Navanagar, Hubballi

Annexure-I
TECHNICAL BID

Tender for the Supply of Vehicles

Sl. No.	Particulars	Details
1.	Name of the Firm with full Address	Phone No : _____ Mobile No : _____ Fax No : _____ e-mail ID. _____
2.	EMD	
3.	VAT/CST No:	
4.	Year of Establishment	
5.	Present Office Address & Phone numbers of the Firm	Phone No : _____ Mobile No : _____ Fax No : _____ E-mail ID. _____
6.	Whether authorized Travels	
7.	Reference for samples of similar services given to the Institutions of /Companies rendered for last three years.	
8.	Total transaction during last financial year	
9.	Whether company has entered into a rate contract with state government or central government, if yes, furnish the copy of the rate contract.	
10.	Whether the firm/company is registered with E-procurement.	
11.	Name of the person authorized to sign on this tender	
12.	Payment of taxes (attach photo copies of documents) : Service Tax : VAT : Income Tax : Others : Copy of the annual turnover certified by the VAT officer should be enclosed	

Signature with
Name, Address and Seal

Annexure-II**TECHNICAL BID
CHECKLIST****Tender for the Supply of Vehicles**

SL. No.	Conditions and Documents Required	Documents Enclosed (Yes/No)
01	Name & address of the Registered office in Karnataka	
02	Firm / Company Registration Certificate.	
03	Previous experience in similar type of work in the last 02 years. (Work orders or Certificate from the competent authority need to be enclosed for previous two years).	
04	Last Three years Income Tax clearance certificate issued by the Concerned Authority.	
05	Last Three years VAT clearance certificate issued by the Concerned Authority.	
06	The Latest annual turnover details of the tenderer certified by the concerned authority should not be less than Rs.30.00 lakhs per year.	
07	Only Authorized Travel Agency with valid permit from concerned authority	
08	Non Black Listed certificate certified by the Notary.	
09	Technical Bid - Annexure-I (General information about the Bidder)	
10	Technical Bid - Annexure-II (Checklist)	

I hereby declare that, the above information furnished by me is true and correct as far as my knowledge is concerned and will abide by the university terms and conditions.

Place:
Date:

Signature
Name, Address & Seal

Annexure-III

Financial Bid**SHORT TERM TENDER NOTIFICATION TO SUPPLY OF VEHICLES ON HIRE BASIS TO THE KARNATAKA STATE LAW UNIVERSITY, NAVANAGAR, HUBBALLI**

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		AC								
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		AC								
7.	Toyota Estate	Non-AC								
		AC								
8.	Tempo Travellor (24 Seats)	Non-AC								
		AC								
9.	Tempo Trax (Canter Goods)	Non-AC								
		AC								
10.	Bus (52 Seats)	Non-AC								
		AC								

Note:

01. The above quoted price shall be inclusive of all type of batta , taxes and other expenditure (Fuel/Repair/Insurance/Tax etc.,)
02. Quoting of rates for all vehicles listed above, is mandatory.

Signature with
Name, Address and Seal