

KARNATAKA STATE LAW UNIVERSITY

Navanagar, HUBLI – 580 025.

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(FORM OF APPLICATION FOR AFFILIATION TO BE SUBMITTED IN SIX SETS)

To,
The Registrar
Karnataka State Law University
Navanagar, Hubli – 580025.



Sir,
I desire to submit this application for affiliation of Law College/Legal Education Institution to your University. The details of the affiliation sought are as under:

1. Permanent affiliation to.....Law College for following courses.

- (A) LL.B Three Year Law Degree Course
- (B) B.A., LL.B Five Year Integrated Law Degree Course.
- (C) B.B.A., LL.B Five Year Integrated Law Degree Course.
- (D) LL.M Degree Course.
- (E) P.G.Diploma Course in.....
- (F) Certificate Course in.....
- (G) Research Centre for Ph.D.

I am furnishing the following information as required by Section 58(2) of the Karnataka State Law University Act, 2009 and its relevant Statutes.

The affiliation fee of Rs.....has been paid by DD/Challan No.....dated:.....
(Enclosed).

Place:

Date:

Seal of the
Management

Signature of the President
or Secretary of Governing
Body of the College Management

Note: Cheques will not be accepted.

No.....

Name of the college:.....

Forwarded to the Registrar, Karnataka State Law University, with a request to sanction the affiliation to this College for the courses asked for in the application.

Place:

Date:

PRINCIPAL

I. PLEASE INDICATE THE COURSES AND SUBJECTS FOR WHICH TEMPORAR/PERMANENT AFFILIATION IS GRANTED.

Name of the Course	Subjects (s)	Intake requested for
LL.B.,3 Year		
B.A.,LL.B.		
B.B.A.,LL.B		
LL.M		
Diploma Course		
Certificate Course		

Sl.No	Name of the College/ Management	
1.	Particulars regarding the type of education proposed to be provided by the new college.	
2.	The Governing Body: Constitution, the power and functions of Governing Body in detail and enclose true copy of the certificate of Registration of the Society.	
3.	Teaching Staff: The names and qualification of the teaching staff (subject Wise) and conditions governing their tenure of office.	
4.	Principal: The name of the Principal of College, his salary, grade, qualifications and experience.	
5.	Building: The detailed plans of the rooms with Dimensions in the college, students hostel and state how they are suitable. The provision made for playground for the supervision and welfare of the students residing in the Hostel should also be indicated.	
6.	Library: Plan for location the library and the total area in squire feet which it will couver. The initial expenditure proposed to be incurred on books as also the proposed plan for recurring grants. In the case of established Colleges, kindly mention the number of books and journals in each subject.	

7.	Moot Court & Clinical Facility: Mention the facility available for conducting moot courts and other clinical legal education activities.	
8.	Computer Facility: Computer facility for teaching administration and students. Details of number of computers, memory capacity, E-mail, Internet Connectivity etc.	
9.	Quarters: Residence for the principal and other members of the staff.	
10.	Financial Resources: The relevant Document indicating the financial resources of the College donations received, or expected to be received, by the governing body, the balance at the Bank on the date of application should be indicated. A statement showing the amount spent on building, equipment, library and the budget for the first two years and the provision made to meet the possible deficit therein. Please indicate the capitation fee collected or proposed to be collected, the tuition fee charged or proposed to be charged and various other fees collected or proposed to be collected. Please state also the fee fixed for the different courses. Audited statement of accounts for the previous year should be enclosed.	
11.	Provident Fund: Provision made or proposed to be made for provident fund and other retirement benefits to the members of the staff of the college.	
12.	Whether BCI permission is granted. If so upto which year (Enclosed BCI letter)	

UNDERTAKING

I hereby give an assurance on behalf of the Society/Trust that after the College is affiliated any change in the management and all changes in the teaching staff and all other changes which result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled shall be forthwith reported to the University and to the State Government or such authority as the Government may specify. I also give an assurance on behalf of the society that all the conditions imposed or proposed to be imposed by the University for the Maintenance of the academic standards will be fully implemented and all directions given by the direction given by the University from time to time will strictly be observed.

**Signature of the President/
Secretary of Governing body**

AFFILIATION FEE FOR DEGREE COURSE

1) For fresh affiliation	Rs.1,00,000-00
2) Introduction of new course	Rs. 50,000-00
3) Introduction of new optional or special subject	Rs. 10,000-00
4) Annual fees for each degree course (Permanent or Temporary Affiliated Colleges and Except Government Law Colleges)	Rs. 10,000-00
5) Fee for Renewal of affiliation	Rs. 25,000-00
6) Fee for Extension of affiliation fees	Rs. 25,000-00
7) Fee for Permanent affiliation	Rs.1,00,000-00
8) Fee for inspection Renewal of Permanent affiliation (For every five years)	Rs. 50,000-00
9) Fee for inspection for additional section	Rs. 25,000-00
10) Fee for transfer of a college to a new Management.	Rs. 50,000-00
11) Fee for change of name of a college	Rs. 25,000-00
12) Fee for closure of a College	Rs. 10,000-00
13) Fee for Shifting of College to new campus	Rs. 25,000-00

FEES FOR P.G. COURSES AND RESEARCH CENTER

1) For initial affiliation of LL.M Course	Rs. 1,00,000-00
2) Renewal of P.G Study-LL.M	Rs. 25,000-00
3) For initial affiliation of Research Center.	Rs. 10,000-00
4) Renewal of Research Center.	Rs. 5,000-00
5) Annual fees for LL.M.	Rs. 10,000-00
6) Annual fees for Research Center.	Rs. 5,000-00

FEE FOR P.G. DIPLOMA/CERTIFICATE COURSES

1) Fee for introduction of P.G. Diploma Course	Rs. 30,000-00
2) Fee for Renewal of P.G. Diploma Course	Rs. 15,000-00
3) Fees for Introduction of certificate course	Rs. 10,000-00
4) Fee for Renewal of Certificate Course	Rs. 5,000-00



Note:

I) For P.G. Diploma application may be made only for the following courses.

- i) Human Rights
- ii) Cyber and Information Technology Law
- iii) Intellectual Property Law.
- iv) Labour and Service Law.

II) For Certificate course application may be made only for the following:

- i) Tax Laws.
- ii) Criminal Laws
- iii) Constitutional Laws
- iv) Alternative Dispute Resolution System
- v) Panchayat laws
- vi) Banking Laws
- vii) Insurance Law
- viii) Intellectual property Laws
- ix) Law & Medicine.
- x) Human Rights.
- xi) Information Law.

DEPOSIT CONDITION

DEPOSIT CONDITION FOR LAW COLLEGES.

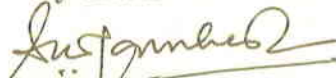
The colleges have to deposit Rs.3,00,000/- in the University for each course before starting the College/Course through a D.D. payable in favour of the Finance Officer, KSLU, Hubli. The existing colleges should also deposit Rs.3,00,000/- for each course at KSLU, Hubli.

N.B.:

1. The affiliation fee for colleges run by SC/ST Management is 50% of the fee prescribed for others.
2. As per Government order No.ED/240/URC/2000 dated 14-12-2004 the Government Law Colleges are exempted from payment of fees for affiliation. In case such Government Law College does not apply within the prescribed dates, then they are required to pay the penalty. Government Law College is required to pay the prescribed fees for application.
3. For each course separate application is to be made.
4. The Annual fee also should be paid along with affiliation application.

INSTRUCTIONS:

- a) The Applicant should strike off any column that is not applicable.
- b) The courses/subjects for which fresh affiliation is sought should be mentioned clearly and specifically.
- c) The tuition and other fee proposed to be fixed by the College should not involve competition with any existing college in the neighborhood as would be injurious to the interest of education and should not exceed double the rate of fee fixed by the Government/University for a Similar Course.
- d) The affiliation fee shall be remitted to the University in the form of a Demand Draft payable to Finance officer, KSLU, Hubli.
- e) No new subject or no new course should be started without the specific approval of the University, Government and BCI.
- f) Only qualified persons as per U.G.C. should be appointed as the teaching staff. The approval of the University should be obtained for all such appointments. The rules of recruitment in respect of affiliated colleges should be followed while making any appointment. There should be a representative of University in selection committee.
- g) The prescribed amount of Rs.10,00,000/- should be deposited in any scheduled bank towards the capital fund jointly operated by Registrar and Management and certified copy of the fixed deposit receipt should be sent to the University.
- h) Request for permanent affiliation will be considered when all the conditions laid down by the previous affiliation conditions have been fulfilled in all respects for not less than five years.
- i) For new colleges the Affiliation Committee will not be sent for inspection unless the required amount towards the capital fund is deposited in a nationalized bank.
- j) In respect of new colleges the Management concerned should give an undertaking stating that they are prepared to run the college independently without depending upon grants from the State Government.
- k) Applications in Six sets with all their enclosures should be sent by registered post/in person so as to reach the Registrar not later than the last date fixed by the University.
- l) In case a college withdraws its application before the inspection, an amount of 50% will be deducted from their affiliation fee and the balance amount may be refunded to the applicant. No refund can be claimed in any other case.

By Order

REGISTRAR

