AFFILIATION NOTIFICATION

Sub: - Application for starting of new Colleges/Courses/Renewal/Extension/Permanent affiliation of LL.B/LL.M Courses for the Year 2015-16.

Ref: 1) Syndicate Meeting Approval Date: 28.08.2014.
2) Hon'ble Vice-Chancellor's order dated: 20.08.2014.

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The Karnataka State Law University invites applications for affiliation from the affiliated Law Colleges/Managements situated in the State of Karnataka for the academic year 2015-16, under Section 58 of the Karnataka State Law University Act, 2009, for the Three Year LL.B., Five Years B.A., LL.B., Five Years B.B.A. LL.B., LL.M., P.G. Diploma and Certificate Courses.

FRESH AFFILIATION FOR STARTING NEW COLLEGES/COURSES

The Registered Managements/Societies/Trusts are eligible to apply for Fresh Affiliation to start new Law Colleges/ new courses in existing affiliated law colleges within the jurisdiction of the Karnataka State Law University. Interested Managements/Colleges may apply for affiliation to the University with required fees. The University shall appoint a committee for Local Inspection of such colleges. After inspection the committee submits the report to the University and the said report after approval in Academic Council and Syndicate are sent to State Government for approval. After approval by the State Government, the University issues affiliation order and thereafter the management/College may apply to Bar Council of India (BCI) for recognition. After approval/recognition by the BCI, the University issues Affiliation Notification to the college subject to fulfillment of deposit condition and other conditions. The college should not start the course without the permission of Bar Council of India.
RENEWAL AND EXTENSION OF AFFILIATION

Applications are to be filed for Renewal and/or for Extension of Affiliation to Law Courses in the existing affiliated Law Colleges for the Three Year LL.B., Five year B.A., LL.B. and B.B.A., LL.B., Two years LL.M., P.G. Diploma and Certificate courses. In case of new colleges/course, they shall apply for renewal of affiliation until permission of Bar Council of India is granted.

PERMANENT AFFILIATION

No college shall be eligible for permanent affiliation in any course/subject unless it has completed its temporary affiliation for a continuous period of five years in the Course/Subject and has fulfilled all the conditions of affiliation & attained administrative standards as prescribed by the University from time to time. The College should have been included in Section 2(f) of U.G.C. Act. & should be accredited by NAAC.

RENEWAL OF PERMANENT AFFILIATION

The Colleges which are permanently affiliated to the University have to submit to inspection once every five years. Every permanently affiliated college shall conform to and be bound by the laws of the University in force from time to time. They shall inform the University about changes effected in the Management, Teaching Staff and any other matter relating to the college.

P.G. DIPLOMA & CERTIFICATE COURSES

The Colleges affiliated to Karnataka State Law University who are keen on introducing courses like PG Diploma and Certificate Courses in the existing colleges, may apply for these additional courses in a prescribed format along with the necessary fees.

APPLICATION FORM FEE

Fees payable for application forms: Rs. 1500/- (Rs 500/- for Certificate Courses)

Applications may be obtained in person from Academic Section or may be downloaded from Website: www.kslu.ac.in. The application shall be duly filled and enclosed with D.D. for fee for application and affiliation drawn in favor of “The Finance Officer, Karnataka State Law University, Hubli”. Incomplete applications are liable for rejection.
AFFILIATION FEE AND SUBMISSION OF APPLICATIONS

Six sets of the duly filled application forms should be addressed to the Registrar, Academic Section, Karnataka State Law University, Hubli-580025 along with the prescribed Affiliation fee and should be submitted in person or by registered post on or before the dates given below.

DATES FOR ISSUING AND RECEIVING THE APPLICATION

<table>
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<tr>
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<th>From</th>
<th>To</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Date of Issue of applications</td>
<td>01.09.2014</td>
</tr>
<tr>
<td>2</td>
<td>Last date of receiving the application by the University (Without penal fees)</td>
<td>01.09.2014</td>
</tr>
<tr>
<td>3</td>
<td>Last date for receiving the application with a penalty of Rs.5,000/- (for each course)</td>
<td>01-10-2014</td>
</tr>
<tr>
<td>4</td>
<td>Last date for receiving the application with a penalty of Rs.10,000/- (for each course)</td>
<td>16-10-2014</td>
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</tbody>
</table>

After 01-11-2014 Rs.10,000/- and a penalty of Rs.1, 000/- per day will be charged till 15.11.2014 or the date of inspection of LIC.

AFFILIATION FEE-FOR DEGREE COURSE

1. For fresh affiliation Rs.1, 00,000-00
2. Introduction of new course Rs. 50,000-00
3. Annual fees for each degree course (other than P.G.Diploma and Certificate Courses) both Permanent or Temporary affiliated Colleges Rs. 10,000-00
4. Fee for Renewal of affiliation Rs. 25,000-00
5. Fee for Extension of affiliation Rs. 25,000-00
6. Fee for Permanent affiliation Rs.1,00,000-00
7. Fee for inspection of Renewal of Permanent affiliation (For every five years) Rs. 50,000-00
8. Fee for inspection for additional section Rs. 25,000-00
9. Fee for transfer of a college to a new Management. Rs. 50,000-00
10. Fee for change of name of a college Rs. 25,000-00
11. Fee for closure of a College/Course Rs. 10,000-00
12. Fee for Shifting of College to new Campus/Building Rs. 25,000-00
13. Fee for Re-inspection Rs. 25,000-00
### FEE FOR LL.M. & RESEARCH CENTER

1. Renewal of LL.M two years course (for each branch)  Rs. 25,000-00  
2. Renewal of Research Center.  Rs. 25,000-00  
3. Annual fees for LL.M.  Rs. 10,000-00  
4. Annual fees for Research Center.  Rs. 10,000-00  

### FEE FOR P.G. DIPLOMA/CERTIFICATE COURSES

1) Fee for introduction of P.G. Diploma Course  Rs. 30,000-00  
2) Fee for Renewal of P.G. Diploma Course  Rs. 15,000-00  
3) Fee for Introduction of certificate course  Rs. 10,000-00  
4) Fee for Renewal of Certificate Course  Rs. 5,000-00  

### Note:

I) For P.G. Diploma application may be made only for the following courses.  
   i) Human Rights  
   ii) Cyber and Information Technology Law  
   iii) Intellectual Property Law.  
   iv) Labour and Service Law.  

II) For Certificate course application may be made only for the following:  
   i) Tax Laws.  
   ii) Criminal Laws.  
   iii) Constitutional Laws.  
   iv) Alternative Dispute Resolution System.  
   v) Panchayat laws.  
   vi) Banking Laws.  
   vii) Insurance Law.  
   viii) Intellectual property Laws.  
   ix) Law & Medicine.  
   x) Human Rights.  
   xi) Information Law.
DEPOSIT CONDITION FOR LAW COLLEGES.

The colleges have to deposit Rs.3,00,000/- in the University for each course other than P.G. Diploma and Certificate Courses before starting the College/Course through a D.D. payable in favour of the Finance Officer, KSLU, Hubli. The existing colleges should also deposit Rs.3,00,000/- for each course at KSLU, Hubli.

N.B:
1. The affiliation fee for colleges run by SC/ST Management is 50% of the fee prescribed for others.
2. As per Government order No.ED/240/URC/2000 dated 14-12-2004 the Government Law Colleges are exempted from payment of fees for affiliation. In case such Government Law College does not apply within the prescribed dates, then they are required to pay the penalty. A Government Law College is required to pay the prescribed fees for application.
3. For each course a separate application is to be made.

INSTRUCTIONS:

a) The Applicant should strike off any column that is not applicable.

b) The courses/subjects for which fresh affiliation is sought should be mentioned clearly and specifically.

c) The tuition and other fee proposed to be fixed by the College should not involve competition with any existing college in the neighborhood as would be injurious to the interest of education and should not exceed double the rate of fee fixed by the Government/University for a Course. They should not collect capitation fee.

d) The affiliation fee shall be remitted to the University in the form of a Demand Draft payable to Finance officer, KSLU, Hubli.

e) No new subject or no new course should be started without the specific approval of the University, Government and BCI. For additional section the college should apply by separate application.

f) Only qualified persons as per U.G.C. rules should be appointed as the teaching staff. The approval of the University should be obtained for all such appointments. The rules of recruitment in respect of affiliated colleges should be followed while making any appointment. There should be a representative of University in selection committee.

g) The prescribed amount of Rs.10, 00,000/- should be deposited in any bank towards the capital fund jointly operated by the Registrar and Management and certified copy of the fixed deposit receipt should be sent to the University.
h) Request for permanent affiliation will be considered when all the conditions laid down by the previous affiliation conditions have been fulfilled in all respects for not less than five years. The College should have accreditation by NAAC.

i) Applications in six sets with all necessary enclosures should be sent by registered post/in person so as to reach the Registrar not later than the last date fixed by the University.

j) In case a college withdraws its application before the inspection, an amount of 50% will be deducted from their affiliation fee and the balance amount may be refunded to the applicant. No refund can be claimed in any other case.

k) As per UGC Regulation 2012, Accreditation by NAAC is made compulsory for the colleges who have completed six years or passed two batches whichever is earlier. Such colleges should apply for accreditation within six months from the date of coming into force of these regulations.

By Order

By Order

REGISTRAR 20-6-14

To,

The Principals of all the Law Colleges affiliated to the Karnataka State Law University, Hubli - 580 025.

Copy to:

1. Special Officer to Hon’ble Vice-Chancellor, KSLU, Hubli.
2. Registrar (Evaluation), KSLU, Hubli.
3. The Finance Officer, KSLU, Hubli.
5. D.R/A.R Academic Section, KSLU, Hubli.
6. Director of CDC, KSLU, Hubli.
(FORM OF APPLICATION FOR YEAR 2015-16 FOR AFFILIATION TO BE SUBMITTED IN SIX SETS)

To,
The Registrar
Karnataka State Law University
Navanagar, Hubli – 580025.

Sir,

I desire to submit this application for affiliation of Law College/Legal Education Institution to your University. The details of the affiliation sought are as under:

1. Fresh affiliation to the University of a .........................................................................................................................
Law College to be started at ............................................. From 201 ......... for following courses.

(A) LL.B Three Year Law Degree Course
(B) B.A., LL.B Five Year Integrated Law Degree Course;
(C) B.B.A., LL.B Five Year Integrated Law Degree Course.
(D) P.G.Diploma Course in ..........................................
(E) Certificate Course in ..........................................

I am furnishing the following information as required by Section 58(2) of the Karnataka State Law University Act, 2009 and its relevant Statutes.
The affiliation fee of Rs............. has been paid by DD/Challan No............. dated: .............
(Enclosed).

Place: 
Date: 

Seal of the Management

Signature of the President or Secretary of Governing Body of the College Management

Note: Cheques will not be accepted.

No.................................................. Name of the college: ..........................................

Forwarded to the Registrar, Karnataka State Law University, with a request to sanction the affiliation to this College for the courses asked for in the application.

Place: 
Date: 

PRINCIPAL
### I. COURSES AND SUBJECTS FOR WHICH FRESH AFFILIATION IS SOUGHT FOR THE YEAR.

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### OTHER PARTICULARS TO BE FURNISHED BY THE APPLICANT

1. **Name of the College/Management**

2. Need of the Law College in the Locality.

3. Particulars regarding the type of education proposed to be provided by the new college.

4. The type of education already available in the neighborhood.

5. The Suitability of the locality for the establishment of the proposed college.

6. **The Governing Body:** Constitution, the power and functions of Governing Body in detail and enclose true copy of the certificate of Registration of the Society.

7. **Teaching Staff:** The names and qualification of the teaching staff (subject Wise) and conditions governing their tenure of office.

8. **Principal:** The name of the Principal of College, his salary, grade, qualifications and experience.

9. **Building:** The detailed plans of the rooms with Dimensions in the college, students hostel and state how they are suitable. The provision made for playground for the supervision and welfare of the students residing in the Hostel should also be indicated.

10. **Library:** Plan for location the library and the total area in square feet which it will cover. The initial expenditure proposed to be incurred on books as also the proposed plan for recurring grants. In the case of established Colleges, kindly mention the number of books and journals in each subject total value.
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<td><strong>Financial Resources:</strong> The relevant document indicating the financial resources of the College donations received, or expected to be received, by the governing body, the balance at the Bank on the date of application should be indicated. A statement showing the amount spent on building, equipment, library and the budget for the first two years and the provision made to meet the possible deficit therein. Please indicate the capitation fee collected or proposed to be collected, the tuition fee charged or proposed to be charged and various other fees collected or proposed to be collected. Please state also the fee fixed for the different courses. Audited statement of accounts for the previous year should be enclosed.</td>
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<td><strong>Provident Fund:</strong> Provision made or proposed to be made for provident fund and other retirement benefits to the members of the staff of the college.</td>
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Note: Separate sheet may be enclosed for each column if the details exceed the space provided in the concerned column.
UNDEARTAKING

I hereby give an assurance on behalf of the Society/Trust that after the College is affiliated any change in the management and all changes in the teaching staff and all other changes which result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled shall be forthwith reported to the University and to the State Government or such authority as the Government may specify. I also give an assurance on behalf of the society that all the conditions imposed or proposed to be imposed by the University for the Maintenance of the academic standards will be fully implemented and all directions given by the direction given by the University from time to time will strictly be observed.

Signature of the President/
Secretary of Governing body
KARNATAKA STATE LAW UNIVERSITY
Navanagar, HUBLI – 580 025.
Phone: 0836-2222392, 2222472, Fax: 2323151
Website: www.kslu.ac.in
Email: kaksluacademic9@gmail.com

(FORM OF APPLICATION FOR YEAR 2015-16 FOR AFFILIATION TO BE SUBMITTED IN SIX SETS)

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The Registrar
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Navanagar, Hubli – 580025.

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1. Renewal/ Extension/ Renewal of permanent/ affiliation to………………………………………
   Law College for following courses.

   (A) LL.B Three Year Law Degree Course
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   (D) LL.M Degree Course.
   (E) P.G.Diploma Course in……………………………………..
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Seal of the Management

Signature of the President or Secretary of Governing Body of the College Management

Note: Cheques will not be accepted.

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Name of the college: ........................................

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UNDEARTAKING

I hereby give an assurance on behalf of the Society/Trust that after the College is affiliated any change in the management and all changes in the teaching staff and all other changes which result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled shall be forthwith reported to the University and to the State Government or such authority as the Government may specify. I also give an assurance on behalf of the society that all the conditions imposed or proposed to be imposed by the University for the Maintenance of the academic standards will be fully implemented and all directions given by the direction given by the University from time to time will strictly be observed.

Signature of the President/
Secretary of Governing body