

No: KSLU /ADM/STA/2009-10/

NOTIFICATION

In exercise of the powers conferred under Sec. 47 read with Sec. 62 of the Karnataka State Law University Act, 2009 (Karnataka Act No : 11 of 2009), the Syndicate of Karnataka State Law University hereby makes the following Statute, namely :-

1 TITLE, PRELIMINARY COMMENCEMENT AND APPLICABILITY

(a) This Statute shall be called as "Statute-Relating to Autonomous Colleges or Institutions".

(a) They shall come into force from the date of assent of the Chancellor, *i.e. 9.9.2009*

(c) It shall apply to Colleges, Institutions and Units imparting education in Three Year Degree Course in Law, Integrated Double Degree Course in Law, Post Graduate Degree Courses in Law, Diploma and Certificate Courses in Law, M. Phil Degree Courses in Law and Ph. D. Degree Courses in Law.

2 DEFINITIONS

In this Statute unless the context otherwise requires

- a) "Act" means The Karnataka State Law University Act, 2009
- b) "College" means either an institution maintained by the University as a Constituent College or an Affiliated College.
- c) "Institution" means any affiliated educational institution eligible to avail the privileges extended by the University.
- d) "Unit" means a Post-Graduate Department, Institute, School or a Centre either maintained by or affiliated to the University.
- e) "Principal" means Head of the College.
- f) "Teacher" means, Professors, Readers, Lecturers and others imparting instruction as defined in the Act.
- g) "Governing Body", "Academic Council", "Board of Studies", "Standing Committee", "Finance Committee", means, unless the context requires otherwise, such bodies as constituted under these Statutes.

3 APPLICATION FOR GRANT OF AUTONOMY

- a) Any College or Institution, which has been permanently affiliated to University, shall be eligible to apply for autonomous status.
- b) Such Colleges and Institutions shall submit an application in prescribed form, in quadruplicate, to the Registrar, Karnataka State Law University.
- c) The applicant College shall, along with the duly completed application, submit copies of relevant and authenticated supportive documents and shall also pay the prescribed application fee, if any.
- d) The applicant College, Institution shall, also make a remittance of prescribed fee towards the processing fee through a Crossed and Account Payee,

Demand Draft drawn in favour of the Registrar as specified by the Syndicate from time to time.

- e) The processing fee of Rs.1,00,000/- shall not be refundable to the applicant.
- f) All completed applications for grant of Autonomy shall be submitted to the Registrar on or before the date prescribed by the University.

4 PROCEDURE FOR GRANT OF AUTONOMY

- a) The Syndicate shall constitute a Standing Committee, which shall consist of:
 - i) a nominee of the Vice-Chancellor who shall act as Chairman of the Standing Committee;
 - ii) a Nominee of the Syndicate/Academic Council;
 - iii) a Nominee of the University Grants Commission;
 - iv) a Nominee of All India Council for Technical Education where an application for autonomy has been received from a School of Management Studies;
 - v) a Nominee of Bar Council of India where an application for autonomy has been received from a Law College or School of Legal Studies;
 - vi) at least one expert from outside the state to be nominated by the Syndicate; and
 - vii) the Registrar, who shall act as Member Secretary of the Standing Committee.
- b) Applications for autonomy shall be forwarded by the Registrar to the Standing Committee.
- c) The Standing Committee, on receipt of the completed applications, shall visit the College/Institution seeking autonomous status and make such inquiry as it deems fit and file its Report to the Registrar, who in turn shall place it before the Academic Council of the University for consideration.
- d) The Standing Committee, shall, while preparing its Report, be guided by, amongst other things, the following illustrative criteria:
 - i. history of the Institution seeking autonomous status;
 - ii. academic reputation and previous performance in the University examinations and its academic/co-curricular activities in the past;
 - iii. academic attainment of faculty;
 - iv. physical facilities, library facilities, equipments, recreational facilities available;
 - v. financial resources at the disposal of the management and its capacity to raise additional funds for the development of the College seeking autonomy;
 - vi. purpose for which autonomy is sought for;

- vii. whether the applicant College is seeking autonomy for promoting higher standards, for curriculum development or for innovations and experimentation to make education socially relevant and purposeful;
- viii. academic Reports of the Institution;
- ix. Quality and merit of the teaching staff in academic circles and their noteworthy contributions in the field of their specialization;
- x. Degree of academic freedom enjoyed by the Faculty members to develop scholarship, to engage in research, experimentation and for educational innovation and reforms;
- xi. mode of selection of Students for admission and appointment of teachers with particular reference to whether adequate opportunities are provided to persons belonging to SC, ST and Category-I Groups in the light of reservation norms laid down by the Government from time to time;
- xii. Quality of institutional management and responsiveness of administrative structure;
- xiii. Preparedness to switch over to an autonomous setting to ensure that the responsibilities accompanying autonomy shall be properly discharged;
- xiv. Adequacy of infrastructure e.g. Library, Laboratory, Equipment and space for academic activities.

e) The Academic Council shall refer the Report to the Syndicate and then, in the light of the recommendation of the Academic Council of the University, the Syndicate may resolve whether the applicant's request for autonomy be granted or rejected. If the Syndicate resolves to grant autonomy to the applicant College, the Syndicate shall transmit all the relevant records to the State Government and the University Grants Commission for obtaining their concurrence.

f) The Registrar shall, only after the State Government and the University Grants Commission concur, intimate the applicant College/Institution about the proposal to grant autonomy, the period for which the applicant shall enjoy autonomous status and the conditions, if any, subject to which such status shall be granted.

g) The applicant shall, on receipt of such intimation about the proposal to grant autonomy, pay within fifteen days, such fee as the University may prescribe and such earnest money deposit as stipulated from time to time.

h) The College/Institution, after having complied with the provisions of Chapter-V, of this statute shall make a report to the University of such compliance by enclosing all documents in support thereof and indicating its preparedness to function as an autonomous College/ Institution.

i) On receipt of such report, the Registrar shall place it before the Syndicate along with his report indicating whether or not the College/Institution has fulfilled the conditions and terms of letter of intimation and requirements of Chapter-V of this Statute.

j) The Registrar shall, in accordance with the Syndicate resolution, issue a letter granting Autonomous Status as per format in Annexure "D" with modifications, if necessary.

k) Autonomous Status shall be granted initially for a period of five years subject to the condition that thirty days before commencement of each academic year the College/ Institution shall remit to the University, the fee prescribed as Annual Fee, by the University, from time to time.

l) The University reserves the right to revoke the autonomous status when the annual fee prescribed is not paid within the time specified above.

5 RELATIONSHIP OF AUTONOMOUS COLLEGES WITH THE KARNATAKA STATE LAW UNIVERSITY

a) Every autonomous College is free to make use of the expertise of the University Departments to frame their curriculum, devise methods of teaching, examinations and evaluation. They can recruit their teachers according to the existing procedures.

b) The Karnataka State Law University will accept the request of the autonomous Colleges and arrange to depute their officials for carrying out the need-based tasks at their expense.

c) The Karnataka State Law University will provide academic freedom in autonomous colleges by extending freedom to colleges to introduce innovative academic programmes, facilitating offering of new courses of study, subject to the required minimum numbers of hours of instruction, contents and standards, not requiring heavy payments towards endowments for the introduction of new courses of study, permitting them to issue their own provisional migration and other Certificates, granting autonomy to offer both UG and PG Programmes and by doing everything possible to foster the spirit of autonomy.

BODIES TO BE CONSTITUTED IN AUTONOMOUS COLLEGES

(a) Every autonomous College/Institution shall constitute the following bodies in the manner prescribed and assign them the following functions; provided that improper constitution of the bodies and assignment of functions not contemplated under this statute shall entail revocation of autonomy granted.

i. The Governing Body

ii. The Academic Council

iii. The Board of Studies

iv. The Finance Committee

(b) Notwithstanding the nomenclature already given to the governing body such as Governing Body, Governing Board, Board of Management, Executive Committee, Management Committee, etc, it shall be termed as only Governing Body for the purpose of the Statute.

(c) The College may, in addition, have other Committees such as Planning and Evaluation Committee, Grievances/Appeals Committee, Examination Committee, Admission Committee, Library Committee and the Student Welfare and Extra-Curricular Activities Committee. The constitution, powers and functions of these committees shall be prescribed by the Governing Body or Academic Council as the case may be.

7 COMPOSITION OF GOVERNING BODY IN AUTONOMOUS COLLEGE/INSTITUTIONS

(a) Government Law Colleges

The Governing Body of the Government College shall consist of:

- i. Not more than three Members nominated by the State Government, one of whom will be the Chairman and one at least shall be an outstanding jurist.
- ii. Two Senior most teachers of the College/Institution to be nominated by rotation according to seniority by the Principal for a period of two years (with due representations to different categories of reservation);
- iii. A nominee of the University;
- iv. A nominee of the University Grants Commission;
- v. Existing Principal of the College/Institution shall be the Ex-Officio Member Secretary.

(b) University Constituent Law Colleges

The Governing Body of a constituent College shall consist of:

- i. Not more than three Members nominated by the Syndicate;
- ii. Two Senior most teachers of the College/Institution to be nominated in rotation according to seniority by the Principal for period of two years (with due representations to different category of reservations).
- iii. A Nominee of the State Government/Directorate of Collegiate Education.
- iv. iv)A Nominee of the University Grants Commission.
- v. Existing Principal of the College/Institution shall be the Ex-Officio Member Secretary.

(c) Affiliated Law Colleges and Other Institutions

An Affiliated College may have the following representation in addition to what is being provided under their bye laws:

- i. One expert nominated by the University
- ii. Two Senior most teachers of the College/Institution to be nominated in rotation according to seniority by the Principal for a period of two years (with due representations to different categories of reservations)
- iii. A Nominee of the Director of Collegiate Education/State Government

- iv. A Nominee of the University Grants Commission
- v. Existing Principal of the College/Institution shall be the Ex-Officio Member Secretary.

(d) Minority Institutions' Law Colleges

The Institutions established and maintained by the Minority Trust/Societies shall have the privileges as guaranteed under Article 30 of the Constitution of India.

8 TERM OF MEMBERS AND MEETING

- i) The term of the Nominated Member is two years but may be extended by another term except for Members specified at (ii) above in each case.
- ii) The Governing Body shall meet at least thrice a year.

9 POWERS AND FUNCTIONS OF THE GOVERNING BODY

Subject to the existing provision in the bye laws of the respective College and rules laid down by the State Government, the Governing Body shall have the powers to:

- i. Fix the fee and other charges payable by the students of the College/Institution in consultation with the Finance Committee;
- ii. Institute scholarships-; fellowships, studentships, medals and prizes on the recommendation of the Academic Council;
- iii. Approve new programmes of study leading to Degree or Diploma and
- iv. To perform such other functions and constitute sub-committees as may be necessary and deemed fit for the proper development and to fulfill the bye laws for which the institution has been declared autonomous.

10 COMPOSITION, POWERS AND FUNCTIONS OF THE ACADEMIC COUNCIL

(a) Composition

- i. Principal shall be the Chairman
- ii. All the Heads of the Departments in the College
- iii. Not less than four experts from outside the College/Institution representing professions of Law, Industry, Commerce, Education and Management nominated by the Governing Body of the College/Institution,
- iv. Four Teachers of the College representing different categories of teaching staff by rotation on the basis of seniority of service in the College.
- v. Three Nominees of the University nominated by the Vice-Chancellor and
- vi. A faculty Member nominated by the Principal as Member Secretary.

(b) Term of the Members

The term of the nominated Member shall be two years.

(d) Meetings

The Principal shall convene the Meeting of the Academic Council at least once in six months.

(d) Functions

The Academic Council shall have powers to:

- i. Scrutinize and approve the proposals with or without modification of the Board of Studies with regards to courses of study, the academic regulations, curricula, syllabi and modifications thereof, method of examination, evaluation, provided that the Academic Council may, by assigning reasons return the proposals, recommendations to the Board of Studies for reconsideration.
- ii. Make regulations regarding the admission of students to different programmes of studies in the College/Institution,
- iii. Make regulations for sports, extra-curricular activities, proper maintenance and functioning of the playgrounds and hostels,
- iv. Recommend to the Governing Body proposal for institution of new programmes of study,
- v. Make recommendation to the Governing Body for the institution of scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.
- vi. Advise the governing body on suggestions(s) pertaining to academic affairs made by it.
- vii. Perform such other function as may be assigned to it by the Governing body.

11. COMPOSITION, POWERS AND FUNCTIONS OF THE BOARD OF STUDIES

The Board of Studies is the basic constituent of the academic system of an autonomous College. Every department will have a Board of Studies in the College.

(a) Composition

- i. Head of the Department concerned shall be the Chairman of the Board of studies,
- ii. Three Senior most Teachers in the Department,
- iii. Two experts in the subject from outside the College/Institution to be nominated by the Academic Council of the College/Institution,
- iv. One expert nominated by the Vice-chancellor of the University, from the panel of six recommended by the College Principal,

- v. * The Chairman of the Board may with the approval of the Principal of the co-opt academic experts from outside the College/Institution whenever special courses of study are to be formulated.

(c) Term of Office

The term of all the Nominated Members shall be two years.

(d) Schedule of Meeting

The Principal of the College shall draw the schedule for the meeting of Board of Studies for different departments. The meeting may be scheduled as and when necessary but necessarily once a year.

(e) Powers and Functions

The Board of Studies of a department in the College shall:

- i. Prepare syllabi for various courses keeping in view the objectives and requirements of the College/Institution for consideration and approval by the Academic Council.
- ii. Suggest methods for innovative teaching and evaluation techniques,
- iii. Suggest panel of names to the Academic Council
- iv. Co-ordinate research, teaching and other academic activities in the department/College.

12 COMPOSITION AND FUNCTIONS OF THE FINANCE COMMITTEE

(a) The Finance Committee will be an advisory body to the Governing Body.

(b) It will meet at least twice a year to consider:

- i. the budget estimates relating to the grants received/receivable from UGC, other than non-government sources and income from fees, etc. collected for the activities to undertake the scheme of autonomy and
- ii. audited accounts for the above.

(c) The composition of the Finance Committee shall be:

- i. The Principal as the Chairman
- ii. One person to be nominated by the Governing body of the College for two years.
- iii. The senior most teacher of the College to be nominated by rotation by the Principal for two years.

13 RIGHTS AND PRIVILEGES OF COLLEGE/INSTITUTION WHICH HAS BEEN GRANTED AUTONOMY

The Affiliated College/Institution which has been granted autonomy shall have autonomy in respect of the following matters, namely;

- i. Prescribing syllabus, courses of study, providing new courses and subjects of study

- ii. Arranging for instructions to students
- iii. Devising methods of evaluation, examination and tests leading to award of Degrees (and Diplomas) by the University.

Explanation: The Degree/Diplomas shall be awarded by the University and the name of the College/Institution shall be mentioned in the Degree/Diploma Certificates.

- iv. Admission of students to courses of study in which autonomy is conferred; provided that no student who does not have the minimum standard of eligibility prescribed for that course shall be admitted to the college/Institution; provided further that the intake of students shall not exceed the number fixed by the University and. in the event of any violation, the University apart from initiating measures to revoke the autonomy granted, may also initiate such action against the erring College/Institution which the laws in force may permit besides forfeiting the earnest money deposit in full or part.
- v. The autonomous College/Institution shall be entitled to frame its rules by laws and regulations.
- vi. The autonomous College/Institution if it so desires may start Diploma (Undergraduate and Post-graduate) and Certificate Courses after informing the University. The Diplomas and Certificates shall, however, be issued under the seal of the College/Institution.

14 AWARD OF DEGREES THROUGH KARNATAKA STATE LAW UNIVERSITY

The Karnataka State Law University has the right to award the students evaluated and recommended by autonomous College/Institutions the Degrees and the University shall devise the format for the Degree. However, the name of the College/Institution shall be mentioned in the Degree Certificates.

15 REVIEW AND EVALUATION

- (a) Each autonomous College/Institution shall constitute appropriate committees to evaluate its academic performance, improvement of standards and to assess how best it has used the autonomous status. Such self-evaluation shall be done at the end of every academic year and the report of the self-evaluation shall be submitted, to the University every year by 31st of July.
- (b) Syndicate by resolution, may constitute a Review Committee to monitor the performance of the Autonomous College/Institution.
- (c) Such Review Committee shall consist of the Vice-chancellor or his nominee as the Chairman and such other Members, who are experts in the field of education.
- (d) The Review Committee shall review the performance of the autonomous College/ Institution every year and submit its report to the Syndicate.

(e) After the expiry of five years, the University shall review the autonomous status and it may be renewed depending upon the reports received from the Review Committee.

(f) If the report of the Review Committee is adverse, the University may withdraw the status of autonomy even before five years.

(g) The Syndicate shall have to institute an enquiry, if there are substantial allegations of irregularities of administrative, financial or academic nature against the autonomous College/Institute.

(h) The Syndicate may impose one or more of the following penalties on the management of non-government autonomous college, if the report of such enquiry establishes that the autonomy granted to the said college is found to have been grossly misused:

(i) Forfeiture of the Stability Fund, and

(ii) Withdrawal of autonomy for a specified period of time.

16 WITHDRAWAL OF AUTONOMY

(a) Syndicate may, by a resolution, revoke autonomy conferred on the College/Institution after considering the report of the Review Committee after giving due notice to the Governing Body of the Autonomous College/Institution of its intention to revoke autonomy and after taking into consideration representation if any, made by the College/Institution and after being satisfied that the College/Institution has failed to achieve the object underplaying the grant of autonomy.

(b) If affiliation granted to the College/Institution by the University, autonomous status of the College/Institutions shall stand withdrawn and revoked automatically.

17 PERIODICAL REPORTS AND STATEMENTS

The College/Institution which has been granted autonomous status shall submit to the University, at the end of each academic year and within one month from the expiry of the academic year, the following information in such format as may be prescribed by general or special order of the University:

- i. Number of students enrolled and marks secured by the students in the qualifying examination.
- ii. Number of students belonging to SC/ST and Category-I and other backward classes that have been granted admission.
- iii. Full particulars regarding the members of the Governing Body, Academic Council, Board of Studies and Board of Examiners.
- iv. Full particulars about the Teaching staff, their qualifications, research experience, publications, emoluments and nature of work assigned to them.
- v. Full particulars of curricular, extra-curricular and co-curricular activities undertaken during the academic year.
- vi. Full particulars of the examinations held and result thereof.

- vii. Such other reports as may be prescribed or required by the University, from time to time.

18 MISCELLANEOUS

- (a) All recruitments of teaching staff shall be made by the Governing Body/State Government in accordance with the policy laid down by the UGC and State Government.
- (b) Organization of special need-based short term courses under the departments of the college of continuing education may be an important activity of an autonomous college. Such courses ought to benefit the students of the College besides outsiders who may take them.
- (c) Time spent by teachers on projects and extension work shall be counted for reckoning workload as prescribed by the Commission.
- (d) A wide variety of courses may be evolved in modules so that students may take them according to their convenience. Such courses may help them acquire additional credits.
- (e) All Autonomous colleges shall make a formative continuous assessment of student work during each Semester.
- (f) Teacher evaluation in autonomous colleges may include periodical self-evaluation, institutional assessment of teacher performance, and student evaluation of teacher performance, teacher research appraisal and other suitable forms of teacher appraisal.
- (g) The Stability Fund deposited by the College shall be kept under a separate account for that College, to be operated by the Finance Officer of the University.
- (h) The interest accrued every year shall be paid to the said College, unless the Stability Fund is forfeited in full or in part.


19 REPEAL AND SAVINGS CLAUSE

- (a) Any Statute existing hereinbefore relating to Autonomous Colleges or Institutions stands repealed
- (b) Any action, decision or direction taken or directed by the University under any Statute in force at any time earlier than this Statute coming into force, shall be valid, binding on the institutions and remain in force notwithstanding anything contained in this Statute.

Registrar

Registrar

Karnataka State Law University
Navanagar, Hubli-580 025


VICE CHANCELLOR
Karnataka State Law University
Navanagar, HUBLI-580 025

Chancellor

Assented to by the Chancellor
on 07-09-2009

Prathibha D. Habbe